



Headteacher: **Mrs J Slack**

## **Tang Hall Primary School breakfast and after school club – September 2020**

Our aim is for Breakfast and After School Club to provide a calm and orderly start and end to the day for pupils if parents have to get to work.

Breakfast Club will open at 8.00am. Children will be offered breakfast on arrival, with a choice of cereals, toast, fruit juices or milk in the resources room. They will then have a choice of activities such as playing, reading, drawing, colouring or chatting to friends until the start of school when they are escorted to their classroom.

At the end of the school day children will be brought to After School club by a member of school staff and are provided with a nutritious snack and drink. The after school club delivers a range of activities to keep your child active until you collect them, the latest pick up time is 5.30.

### **Booking procedure**

Please ensure you complete a registration form for your child(ren), once you are registered you will be given access rights to Parent Pay and instructions to make online bookings.

Access to book breakfast and after school club is only available to registered families.

For further guidance on how to book a session please go to <https://www.parentpay.com/wp-content/uploads/2020/01/How-to-make-meal-or-event-bookings.pdf>

You must **Book** and **Pay** for sessions by **3pm on Friday** for the following week – subject to availability.

You can also block book for the half term.

### **Fees**

Breakfast club	open at 8.00am	£3.00
After school club	closes at 5.30pm	£6.00

**Payment must be made in advance with the booking.**

### **Cancellation policy**

If your child does not attend a pre-booked session this absence will be charged for as we will need to cover staffing and other costs. Unfortunately, we are unable to 'swap' pre-booked sessions due to staff rotas.

If a child is asked not to attend school by the NHS track and trace service or is isolating in line with guidance at the time this absence will not be charged.

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